



# TORNILLO

## Independent School District

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Tornillo Independent School District  
19200 Cobb Ave  
Tornillo, TX 79853  
[E-rate@tisd.us](mailto:E-rate@tisd.us)

**Deadline to submit proposals: Wednesday - 1/3/2024 at 12:00pm MST**

### Notice

RE: BID # TISDFY24-25IA

Tornillo ISD is soliciting non-sealed electronic competitive proposals for Category 1 – Internet Access services for funding year 07/01/2024 - 06/30/2025. All work pursuant to this contract shall be contingent upon E- Rate funding approval by the SLD. Any bid received later than the deadline time shall be automatically disqualified.

### General Conditions

Items listed below apply to and become a part of the terms and conditions of this bid unless superseded by any supplemental specifications or conditions enclosed or attached hereto; in which the case the attached or enclosed conditions will prevail.

- The District reserves the right to accept or reject all or any part of the proposal, waive minor technicalities and award the proposal that will best serve the interest of the District.
- The District reserves the right to procure these services based on the district's ability to fund their portion of the services.
- Service provider will provide a point of contact (POC) whom will respond to questions following proposal submission.
- Service provider will provide a brief (one page) summary of the company's background, including an outline of qualifications.
- Service provider must be registered as a service provider with the Schools and Libraries Division (SLD), have a Service Provider Identification Number (SPIN), and comply with all SLD service provider requirements. SPIN number must be provided in proposal.
- Service provider must be able to process both type of invoicing methods, Billed Entity Applicant Reimbursement (BEAR) or Service Provider Invoice (SPI).

## Instructions

- All proposals must be submitted electronically at [eBid@tisd.us](mailto:eBid@tisd.us) no later than the date and time specified. An e-mail confirmation will be provided to all final proposals.
  - All proposals must include, attachments in Adobe PDF format preferred:
    1. Completed and signed RFP Acknowledgement Form - "02 RFP Akn Form.pdf" attached to the Form 470 and online – <http://www.tisd.us/ErateC1>
    2. Proposal: for price comparison and evaluation purposes, must use Adobe proposal template "03 RFP Template.pdf" attached to the Form 470 and online:  
<http://www.tisd.us/ErateC1>
      - All fields under Service Provider Information - in "yellow" background must be filled out completely.
      - Enter unit price only, extended price & total will be calculated automatically. Empty lines are included to add other optional services if needed.
  - 3. Other supporting documentation may be included, as necessary.
- All questions must be e-mailed to [Erate@tisd.us](mailto:Erate@tisd.us). Responses will be provided via e-mail and posted in FAQ section of the RFP website.

## Evaluation

- Each proposal will be evaluated according to the following factors and weights.

Factor	Weight
Price of Eligible Goods and Services	30%
Prior Experience	25%
Qualifications	20%
Walkthrough or Online Demo/WebEx	15%
Bill Methods	5%
E-rate Experience	5%

## Contracts

- Contracts for purchase will be put into effect by means of purchase orders executed by the Finance department after proposals have been awarded and approved.
- Award of this proposal is contingent upon the approval of funding from the Schools and Libraries Universal Service Administration Company (USAC).
- Service provider agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from the Universal Service Administration Company (USAC).
- Contract will take effect on **July 1, 20XX**, and continue through **June 30, 20XX** of the funding year. Should an extension be permitted by the Schools and Libraries Service Administrative Company, the contract will be extended accordingly.
- All contracts must have a clear clause that states "Contingent upon E-rate Approval".

## **Services Required**

Tornillo ISD is seeking to upgrade its Internet bandwidth capacity and is requesting Dedicated Internet Access (DIA) connection of a minimum of 1GB to a maximum of 1GB (upload and download). Physical address locations for Internet Access services and requirements for each are as follows:

### **Service Location # 1**

Tornillo Administration  
19200 Cobb Ave.  
Tornillo, TX 79853  
**Bandwidth: 1GB (Fixed)**  
**Public IP: 30**

### **Existing Connection:**

Fiber currently provided and owned by Charter Communications to demark location. Handoff RJ45/Ethernet directly to PaloAlto Networks PA-850 firewall.

### **Contract Types**

Proposal should include pricing for a 1-year and 3-year service contract as per RFP template provided, beginning on 7/1/2024 and ending on 6/30/2025 respectively.

### **RFP Publication**

See website for all pertaining information. <http://www.tisd.us/ErateC1>